



Great Oak Academy
Minutes of Debden Local Governing Body meeting held at the school on
13th September 2017 at 7:00pm

Value-Aspire-Achieve

Name	Ref	Type	Present	Role	Term
Damian Carlier	DC	General Member	Present		01/01/2021
Jo Granfield	JG	Parent	Present		01/01/2021
Andrew Armour	AA	Parent	Present		01/01/2021
Sarah Mitchell	SM	General Member	Present	Executive HT	Ex officio
Linda Stephenson	LS	General Member	Present		01/01/2021
Melissa Challinor	MC	General Member	Apologies		01/01/2021
Louise Gurney	LG	HT	Present	HT	Ex officio
Jo Fradd	JF	Staff	Present		01/01/2021
John Saxon	JS	Foundation: Incumbent	Present		Ex officio
Gau Gurung	GG	General Member	Present		12/09/2021
Attendees					
Ali Mansfield	Clerk		Present	Clerk	

Item	Detail	Action
1.	Prayer JS opened the meeting in prayer.	
2.	Apologies & Welcome LS welcomed new governors Gau Gurung and John Saxon. Apologies received and accepted from Melissa Challinor. AA arrived at item 9.	
3.	AOB <ul style="list-style-type: none"> <i>National Teachers' Pay Agreement</i> <i>SDP</i> <i>Year 6</i> <i>Sports</i> <i>Item in 'Parish Pump'</i> 	
4.	Declaration of Business Interests <ul style="list-style-type: none"> <i>Governors to declare any conflict of interest arising from the current agenda:</i> None declared. <i>Governors to complete new Business Interest Forms for the register:</i> Governors present completed new Business Interest forms for 2017-2018. MC to complete at next possible opportunity and hand into office for the register. 	MC

[illegible]

8.	<p>Matters arising not covered elsewhere on the agenda</p> <ul style="list-style-type: none"> • Access to after school clubs by army children - survey to ascertain barriers to attendance: LG surveyed parents at the end of last term but responses were mixed and did not give a clear indication of potential barriers. This term the after school sports club run by a teacher at no cost is well attended by pupils from the barracks. These pupils also attend the clubs run at lunchtime. Cost of paid clubs is £4 per session. Governors discussed the possibility of using PP money to subsidise the clubs for some army children who would particularly benefit, but were concerned that this would cause issues with the families who are expected to pay. There are insufficient funds to offer free entry to all army families. To be considered further at Teaching, Learning & Safeguarding committee on Friday 15th September. • Repairs to ramp to mobile classroom - LG to obtain 3 quotes for same spec: These repairs have been completed. 	TL&S															
9.	<p>Full data Report following outcome of SATs 2017 The report was circulated to governors in advance of the meeting.</p> <p>Year 6 SATs: LS congratulated the school on the excellent SATs outcomes. SM said that the results give a positive message to the pupils coming up into Year 6 this year. JF told governors that she was very pleased with the cohort overall but was disappointed that the number of pupils who achieved Greater Depth in maths was not higher. 4 additional pupils had shown themselves to be capable of this in the mock tests but made a few minor mistakes on the test paper. Pupils who achieved ARE did so very securely, for example the average score in maths was 108. SM pointed out that the school can be confident that these pupils will be starting secondary school with very good maths skills.</p> <p>Year 1 phonics: 95% of pupils in Year 1 passed the phonics screening test. 75% of Year 2 pupils who retook the test passed (three out of four pupils).</p> <p>EYFS: 79% of pupils reached GLD.</p> <p>KS1: Numbers of pupils working at Greater Depth are above national in all subjects:</p> <table data-bbox="239 1612 973 1814"> <thead> <tr> <th></th><th>Expected</th><th>Great Depth</th></tr> </thead> <tbody> <tr> <td>Reading</td><td>74%</td><td>32%</td></tr> <tr> <td>Writing</td><td>63%</td><td>21%</td></tr> <tr> <td>Maths</td><td>58%</td><td>21%</td></tr> <tr> <td>Combined</td><td>58%</td><td>21%</td></tr> </tbody> </table> <p>Outcomes are getting stronger through KS2.</p>		Expected	Great Depth	Reading	74%	32%	Writing	63%	21%	Maths	58%	21%	Combined	58%	21%	
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10.	<p>SEF/SIAMS It is fairly certain that the school will receive a SIAMS inspection towards the end of this term. The school was judged to be Outstanding at the last inspection.</p>																

	<p>Mike Dean (Diocesan Advisor) has reviewed the SIAMS SEF with LG and has made suggestions for further detail. A working party of LG, JF, JS and LS will be working on this with support from the RE leader from Gt. Chesterford who led that school through their most recent inspection.</p> <p>Mike Dean led an INSET on worship, all staff were involved and LS and JS attended on behalf of the governors.</p> <p>SM: The inspectors will check that the Christian ethos is embedded and will look at the quality of RE teaching over time. They will speak to the children to get a true picture.</p>	
11.	<p>Website Update</p> <p>An upgrade of the website is being considered. SM will ask BB to request a MAT wide deal from the website provider for Gt. Chesterford. There is no annual fee and the website is very easy to use once set up.</p> <p>JG: How quickly can it be set up? We don't want to miss out on the next round of prospective parents' evenings.</p> <p>SM: Very quickly.</p> <p>LG confirmed that money has been allocated in the budget.</p> <p>JG volunteered to help with photos for the new website.</p>	SM
12.	<p>Policies</p> <ul style="list-style-type: none"> Admissions Policy 2019/20: SM suggested that the PAN of 23 could be increased, JG thought that this was based on floor space. AA said that governors had previously suggested increasing the PAN for reception as the school never reached its capacity of 170 because of the high mobility, but Essex had not agreed. The long term aspiration of the school is to move to single form entry. SM to contact the legal advisors to investigate how to change the PAN for the future. <p>Policy AGREED without change for 2019/20.</p> <p>17 children have started in reception this year with another to start after half term.</p>	SM
13.	<p>Church School</p> <p>JS and LG met at the end of last term to discuss how to develop the good relationship which is already in place between the school and the church.</p> <ul style="list-style-type: none"> Harvest is a good opportunity to work together. There will be a Harvest Festival service in school on the 6th October and in church on the 8th October. Dates to be advertised in school newsletter, LG to encourage families to attend. JS is hoping to offer support with class worship. He is also considering an after school group in the run up to Christian festivals. A number of church members are considering being trained for 'Open the Book' assemblies. 	LG
14.	<p>AOB</p> <ul style="list-style-type: none"> National Teachers' Pay Agreement: The Directors of the MAT have agreed to implement the national agreement: M1 to M6 - 2% increase Everyone else - 1% increase 	

	<ul style="list-style-type: none"> • SDP: This was circulated for consideration at next LGB/Teaching, Learning & Safeguarding Committee • Year 6: AA asked whether any additional resources will be required to maintain standards as Year 6 is a larger than normal class this year. SM replied that excellent teaching and robust monitoring are key. JF said that she had experience of teaching large mixed classes and that good differentiation, good use of LSAs and good assessment/interventions should ensure that all pupils reach their potential. JG pointed out that progress will be monitored through the Teaching, Learning & Safeguarding committee. LG explained that there is a two year curriculum program in place so that there is no repetition of topics. JS: Has there been a briefing session for parents? LG: They were sent a list of frequently asked questions with answers when the class structure was shared. Any further questions can be addressed at parents' evening. • Sports: AA raised the issue of sports provision and the need for a strong focus so that pupils are not at a disadvantage when they start secondary school. Hockey is currently strong but the staff leading this will not be continuing after this year. What are the plans to replace them? LG said that she would be discussing plans for the future with the current coaches and had asked whether any parents might be interested in taking over. DC suggested that outreach from a local secondary school might be a possible solution and that links with Joyce Franklin Academy might be beneficial. He further suggested that the school contact sports governing bodies as they often have funds for grass roots spending. AA: Are the lessons by the Sports Coaches monitored? LG: Yes, monitoring by HT will continue this term. DC is a PE specialist and offered support with the monitoring if required. AA: What is our Sports Premium Funding spent on? LG: Membership of the Sports Partnership, subsidising higher level swimming, transport to events and staff who run hockey. A full report is on the website. Sports Premium spending/impact to be reviewed at Teaching, Learning & Safeguarding committee. • Item in 'Parish Pump': AA pointed out that the Parish Pump had mentioned 'Dads' talking about science and technology which is unhelpful. LG said that she was aware. 	TL&S
15.	<p>Dates/Times of Future Meetings FGB: Thurs 2nd November@ 7.00 Thurs 15th March@ 7.00 Thurs 12th July @ 7.00</p> <p>Teaching, Learning and Safeguarding: Fri 15th September @ 9.30 Fri 3rd November @ 9.30 Fri 8th December @9.30</p> <p>Finance, Premises and Admissions: TBA</p>	